

ADVISORY PARK BOARD MINUTES
April 14, 2009

Item 1 Call to order

Meeting was called to order by APB Chairman Mike Keller at 6:37 pm. Commissioners Mike Keller, Cathy Keller, Shannon McKaig-Bufferington and Beau Bufferington present. City Administrator, Rick Hess present.

Item 2 General Business

2a Motion by Mike Keller to approve March 1, 2009 minutes. Second by Shannon McKaig-Bufferington. Roll call vote with Mike Keller aye, Cathy Keller aye, Beau Bufferington aye and Shannon McKaig-Bufferington aye. Motion passed.

2b Motion by Mike Keller to approve February, 2009 financials. Second by Beau Bufferington. Roll call vote with Mike Keller aye, Cathy Keller aye, Beau Bufferington aye and Shannon McKaig-Bufferington aye. Motion passed.

Item 3 Unfinished Business

3a Update on park landscaping and upkeep. Sonja Lallemand, of Artisan Landscape Design & Maintenance, discussed replacing the mulch in the park and relocating many existing plants as well as planting new ones. She will meet Elizabeth Green, from OTC, the morning of May 8, 2009 to oversee the park cleaning project.

3b Update on July 4th celebration. Cathy Keller has contacted several vendors regarding their participation in the event. More discussion at the next meeting.

Commissioner Cathy Keller excused herself from the meeting at 7:20 pm.

3c Update on pocket park. City Administrator, Rick Hess, notified the APB that the sink hole must be fixed before proceeding with the park.

3d Update on Farmer's Market. Shannon McKaig-Bufferington presented a proposal for funding for events at the City Park in conjunction with the Farmer's Market. The APB will hold a special meeting, April 28, 2009 at 6:30 pm to discuss and possibly vote on this funding.

3e Update on rain garden installation. City Administrator, Rick Hess, notified the APB that the James River Basin Partnership has chosen Battlefield to showcase the rain garden. Installation of the garden should begin within the next week or two depending on the weather.

Item 4 Adjournment

Motion by Mike Keller to adjourn. Second by Shannon McKaig-Bufferington. Roll call vote with Mike Keller aye, Beau Bufferington aye, Shannon McKaig-Bufferington aye. Cathy Keller absent. Motion passed. Meeting adjourned at 8:10 pm.

_____ Park Board Chair _____ Date

_____ Park Board Secretary _____ Date

