

ADVISORY PARK BOARD MINUTES
November 10, 2009

Item 1 Call to order

Meeting was called to order by Mayor Judy Stainback at 6:30 pm. Commissioners Bob Ranney, Beau Buffington, Shannon McKaig-Buffington present. Chairman Mike Keller and Commissioner Cathy Keller absent. Mayor Judy Stainback present.

Item 2 General Business

2a Discuss and possible vote on October 13, 2009 minutes.

Motion by Shannon McKaig-Buffington to approve October 13, 2009 minutes, as amended. Second by Beau Buffington. Roll call vote with Bob Ranney aye, Beau Buffington aye and Shannon McKaig-Buffington aye. Mike Keller and Cathy Keller absent. Motion passed.

2b Discuss and possible vote on August 2009 financials.

Discussion and explanation by Mayor Stainback regarding check #2722 for \$750.00. Motion by Bob Ranney to approve August 2009 financials. Second by Beau Buffington. Roll call vote with Bob Ranney aye, Beau Buffington aye and Shannon McKaig-Buffington aye. Mike Keller and Cathy Keller absent. Motion passed.

2c Discuss and possible vote on September 2009 financials.

Discussion regarding checks #2745 (\$532.71) and #2750 (\$71.66). City Clerk, Susan Diehl will e-mail commissioners regarding these two checks. Motion by Bob Ranney to approve September 2009 financials. Second by Shannon Mc-Kaig Buffington. Roll call vote with Bob Ranney aye, Beau Buffington aye, and Shannon Mc-Kaig Buffington aye. Mike Keller and Cathy Keller absent. Motion passed.

2d Announcements

Mayor Judy Stainback announced two upcoming events. The annual Christmas party for employees, volunteers, Board of Aldermen, and families will be held December 7th at 6:30 pm. December 12th will be the date for the Santa in the City event. The Cloverdale sidewalk project will begin sometime the end of November and take approximately 30 days to complete.

Item 3 Unfinished Business

3a Update concerning Olsson & Associates plans for the Pocket Park

Information from Cameron Smith, of Olsson & Associates, indicates the construction drawings are done and ready to be printed and sealed. Motion by Bob Ranney to instruct Olsson & Associates to proceed with the construction drawings and a date to release the project for bids. Second by Shannon McKaig-Buffington. Roll call with Bob Ranney aye, Beau Buffington aye, Shannon McKaig-Buffington aye. Mike Keller and Cathy Keller absent. Motion passed. City Administrator, Rick Hess will start gathering information regarding financial options.

3b Discussion concerning success of 2009 City Hall Haunt

Mayor Stainback reported expenses for the City Hall Haunt came in under budget. The attendance was slightly lower than last year's event. The Battlefield Fire District was instrumental in helping to complete the decorating for the event.

Item 4 New Business

4a Discussion and possible vote on allotting \$2500 towards Santa in the City (wages included). Discussion regarding the Santa in the City event. There will be a pancake breakfast as well as crafts and photos taken with Santa. Motion by Beau Buffington to approve up to \$2500 for expenses for the event. Second by Bob Ranney. Roll call with Bob Ranney aye, Beau Buffington aye, Shannon McKaig-Buffington aye. Mike Keller and Cathy Keller absent. Motion passed. **This recommendation will be forwarded to the Board of Alderman for approval.**

Item 5 Adjournment

Motion by Shannon McKaig-Buffington to adjourn. Second by Bob Ranney. Roll call vote with Bob Ranney aye, Shannon McKaig-Buffington aye, and Beau Buffington aye. Mike Keller and Cathy Keller absent. Motion passed. Meeting adjourned at 7:40 pm.

_____ Park Board Chair _____ Date

_____ Park Board Secretary _____ Date