

ADVISORY PARK BOARD MINUTES
December 8, 2009

Item 1 Call to order

Meeting was called to order by APB Chairman, Mike Keller at 6:35 pm. Commissioners Mike Keller, Bob Ranney and Shannon McKaig-Bufferington present. Commissioners Beau Bufferington and Cathy Keller absent. Mayor Judy Stainback and City Administrator, Rick Hess present.

Item 2 General Business

2a Discuss and possible vote on November 10, 2009 minutes.

Motion by Mike Keller to approve November 10, 2009 minutes. Second by Bob Ranney. Roll call vote with Bob Ranney aye, Mike Keller aye and Shannon McKaig-Bufferington aye. Cathy Keller and Beau Bufferington absent. Motion passed.

2b Discuss and possible vote on October 2009 bills paid and deposits.

Motion by Mike Keller to approve October 2009 bills paid and deposits. Second by Bob Ranney. Roll call vote with Mike Keller aye, Bob Ranney aye and Shannon McKaig-Bufferington aye. Beau Bufferington and Cathy Keller absent. Motion passed.

2c Discuss and possible vote on October 2009 financials.

Motion by Mike Keller to approve October 2009 financials. Second by Bob Ranney. Roll call vote with Mike Keller aye, Bob Ranney aye, and Shannon Mc-Kaig Bufferington aye. Beau Bufferington and Cathy Keller absent. Motion passed.

2d Discussion and possible vote on November 2009 bills paid.

Motion by Mike Keller to approve November 2009 bills paid. Second by Bob Ranney. Roll call vote with Mike Keller aye, Bob Ranney aye, and Shannon McKaig-Bufferington aye. Beau Bufferington and Cathy Keller absent. Motion passed.

Item 3 Unfinished Business

3a Update from Sonja Lallemand concerning park upkeep.

Sonja Lallemand explained expenditures for park upkeep to date. Majority of money has been spent on labor for planting, pruning, moving shrubs, etc. Another 20 hours of labor will be necessary to complete moving large shrubs during the coming month. The work to be done will now be weather dependent. Sonja suggested purchasing mulch and compost now to be used in the Spring. At the next APB meeting, she will present plans and an estimate to complete an elevated rain garden to prevent erosion around the pond. This project will be done in the Spring.

3b Finalization of Santa in the City and the need for volunteers

The Battlefield Chamber of Commerce donated \$300 to help with expenses. More volunteers are needed to help with pancake breakfast and craft activities.

3c Farmer's Market Update

Shannon McKaig-Bufferington gave a brief update on expenditures for the Farmer's Market. Expenses incurred total \$3200.00 at this time. This includes insurance, promotional items, printing brochures, paying the market manager, etc. More will be presented at the next APB meeting.

Item 4 New Business

4a Appointment and affirmation of new Park Board Chairman

Motion by Mike Keller to appoint Bob Ranney as new APB chairperson. Second by Shannon McKaig-Bufferington. Roll call vote with Mike Keller aye, Shannon McKaig-Bufferington aye, and Bob Ranney aye. Cathy Keller and Beau Bufferington absent. Motion passed.

4b Resignation of Cathy Keller from Park Board

Cathy Keller’s resignation as APB commissioner accepted.

4c Discussion and possible vote on appointment Mike McWilliams to the Park Board until July 2012

Mike Keller made a motion to approve new volunteer, Mike McWilliams, for the APB vacancy. Seconded by Shannon McKaig-Bufferington. Roll call with Mike Keller aye, Bob Ranney aye, and Shannon McKaig-Bufferington aye. **This recommendation will be forwarded to the Board of Alderman for approval.**

4d Discussion and possible vote concerning Native Trees Program

Discussion regarding Bob Ranney’s proposal that the Battlefield Park Board should offer free native trees and shrubs to residents of neighborhoods now lacking such plants in an effort called the Beautify Battlefield native trees program. Motion by Mike Keller to spend not more than \$500 to purchase the trees. Second by Shannon McKaig-Bufferington. Roll call with Mike Keller aye, Bob Ranney aye and Shannon McKaig-Bufferington aye. Beau Bufferington and Cathy Keller absent. Motion passed. **This recommendation will be forwarded to the Board of Alderman for approval.**

4e Discussion and possible vote concerning Scrap Tire Surface Material Grants

Discussion regarding the Scrap Tire Surface Material Grant. It was decided that the park can not use this material at this time.

Item 5 Adjournment

Motion by Mike Keller to adjourn. Second by Bob Ranney. Roll call vote with Mike Keller aye, Bob Ranney aye, and Shannon McKaig-Bufferington aye. Cathy Keller and Beau Bufferington absent. Motion passed. Meeting adjourned at 7:55pm.

_____ Park Board Chair _____ Date

_____ Park Board Secretary _____ Date

